

Meeting Minutes

NSPA Coalition Meeting

July 21, 2016

1400 hrs

Attendees: Sign In Sheet attached to this document

WebEx Attendees: Charlene Scott (Salem VAMC), Robert Hines (LG Montgomery),
Bobbie Grogan (SVMH)

Chair: Zach Bradley, Salem VAMC

The chair called the meeting to order at shortly after 1400.

Roll call was conducted for participants on WebEx and then in the meeting room.

The agenda was reviewed, moved, seconded and accepted.

Reports were given by NSPA staff:

Executive Director's Report: Craig Camidge

- Review of recent personnel changes including JT Clark installation as RHCC manager and Bryan Keith and Tom Firebaugh joining NSPA part-time as replacement for Phillip Belcher. Phillip still participates with NSPA on an as-needed basis.
- Review the BP5 MOU and MOU process. The only change is to meeting attendance requirement – which will focus on quarterly business meetings.
- Virginia Fusion Center Report – not included here due to FOUO sensitivity.
- Review of the recent awards ceremony, winners, and NSPA's nomination for a Governor's Award.

RHCC Report: JT Clark

- JT made comments regarding his acceptance of the permanent RHCC Manager position.
- Previous events included the Lynchburg Airshow (with comments from Allan Belcher, Diane Reed from Centra and Adam LaChappelle on behalf of the MRC).
- Future events include the Republican Town Hall in Roanoke on 7/25, Floyd Fest from 7/28-8/1, and the upcoming vice presidential debate in Farmville, VA.
- JT provided an update on the communications plan for the region and reviewed the use of communications drills for budget period 5. We will be

scheduling individual facilities and organizations to initiate communication drills to test the entirety of our notification system.

NSMRC Report:

- Adam LaChappelle reported on the \$15,000.00 NACCHO Challenge Award that the NSMRC secured and is using to create medical response teams.
- Reviewed the recently signed MOU between the NSMRC and the Roanoke/NRV & Blue Ridge Chapters of the American Red Cross. The MOU will allow cross-training and support throughout the region.

Becky McCabe gave a report from VDH regarding Zika preparedness efforts. Chris Garrett supplemented this with information regarding Floyd Fest.

Mike Pruitt noted there was 'no report' from VDEM.

Zach Bradley gave a brief report from the chair of an upcoming NWS presentation at his facility. All regional members are welcome to attend.

The following workgroup reports were given:

HEMC Report: In the absence of Roger and Tim LaFountain, Craig offered very brief comments that HEMC was considering contingency planning for the budget cycle following the HPP program. JT added that Morris Reece has announced his retirement and HEMC will be involved with his succession planning.

Medically Vulnerable Populations Report: JT noted that the video for electrically dependent medical equipment patients in the home has been completed and will be hosted online soon. He noted that the workgroup will be shifting focus going forward and he solicited members for their participation.

Education Workgroup Report: Monica McCullough noted that the education workgroup is reviewing the feedback from the 2016 Academy and planning for the 2017 offering. She stated that the committee is always in search of feedback and suggestions.

Long Term Care Workgroup: Craig reported that the LTC-MAP site visits are complete and planning is underway for the training and next steps involved in plan implementation. He noted that NSPA has the data for each facility in the region and can make parts of it available as needed and appropriate.

Craig gave a presentation on the progress of the BP5 budget. The slides are attached. He solicited feedback from the coalition and introduced JT to facilitate a discussion.

JT facilitated a discussion about potential training/education/exercise topics. The notes resultant from this discussion are attached.

The coalition took a 10-minute networking break.

Craig noted the intention of the coalition to verify and analyze the current PPE supply at all hospitals and to use Ebola grant funding to bring this supply up to a minimum level of capability. Craig encouraged all to be helpful in this process as it will be work-intensive.

JT and Betty Underwood then demonstrated an activation of the RHCC. This was recorded on WebEx and can be reviewed in its entirety if desired.

Zach solicited additional business from the floor and none was offered.

The meeting was adjourned shortly after 1530 hrs.

Meeting Minutes

NSPA Coalition Meeting

October 20, 2016

1400 hrs

Chair: Zach Bradley, Salem VAMC

The chair called the meeting to order at shortly after 1400.

Roll call was conducted for participants in the room and then on WebEx. WebEx participants were also given the opportunity to log their attendance online. Attendance is logged by NSPA staff.

The minutes from the July meeting were reviewed, moved, seconded and accepted.

Reports were given by NSPA staff:

- Executive Director's Report: Craig Camidge
 - Discussed BP5 training and exercise plans. Handout details all dates for currently scheduled NSPA events through the end of the budget period.
- RHCC Report:
 - Craig Camidge reported for JT Clark in his absence. Previous and future activations of RHCC reviewed.
- NSMRC Report:
 - Adam LaChappelle reported on MRC activities.
- MVP Report:
 - Matthew Marry reported on LTC and Behavior Health outreach
- Training Report:
 - Monica McCullough noted up-coming educational training opportunities:
 - Monica noted funding for the academy has been approved through HEMC and the academy will take place sometime between March-June 2017.

Becky McCabe gave a report from VDH including a Zika Virus update, VHASS Event Module information, and information on Molly O'Dell's retirement.

Election of Board of Directors:

The chair allowed Craig to conduct the rules of order for the purposes of this election.

Bob Suddarth and Craig presented the slate of nominees from the committee:

- Allen Belcher is completing his first term and is eligible for a second, two-year term.
- Nancy Harms has completed the remainder of the term vacated by Sean Pressman and is now eligible for two, two-year terms.

Craig solicited nominations from the floor. Hearing none, nominations were solicited from the WebEx attendees. Hearing none, nominations were closed.

Tim Lafountain moved that the slate of nominees be approved unchanged. John Frisco

seconded the motion. The vote was unanimous in the affirmative.

Craig Camidge discussed the retirement Lex Gibson and Molly O'Dell. A motion from the floor was made to officially recognize Lex and Molly with a certificate from NSPA. The motion was seconded and passed unanimously.

The coalition took a 15-minute networking break.

NSPA at the CDP

Tammy Turpin, Becky McCabe and Adam LaChappelle debriefed on their experiences at Anniston. They noted it was a great experience and complimented the NSPA coalition on their progress compared to other coalitions in the country that attended.

Craig Camidge demonstrated the VHASS events module.

Craig Camidge presented the 2017 ASPR Preparedness Program Performance Metrics in pre-decisional draft format.

During the final announcement/discussion period, coalition members shared information for the good of the group. Of note, it was suggested that the NSPA bylaws be reviewed and revised this budget period.

Zach solicited additional business from the floor and none was offered.

Next business meeting will be on January 19th, 2017.

The meeting was adjourned shortly after 1530 hrs.