

April 15, 2021

April Coalition Business Meeting
Near Southwest Preparedness Alliance

Agenda:

1. Welcome, Call to Order- R.Hawkins
2. Roll Call/Attendance – R.Hawkins
3. Approval/Addition to Agenda- R.Hawkins
4. March Meeting Documents- R.Hawkins
5. Board of Directors Elections- R. Hawkins
6. Standing Agenda
 - i. Director's Report – R. Hawkins
 - ii. RHCC Report – Mark Cromer
 - iii. Training & Exercise Report – M. McCullough
 - iv. MVP Report - MK Alley
 - v. Standing Reports- VHHA, VDH, VDEM
7. RHCC/NSPA Activity
 - i. COVID-19 Regional Updates
 - ii. Infectious Disease After Action Report Update
 - iii. Long Term Care Mutual Aid Plan Exercise
8. Member Announcements – Roundtable
9. Meeting Adjournment

Next Meeting: No Coalition Meeting in May 2021

Coalition Business Meeting
January 21, 2021

Minutes

Robert Hawkins called the meeting to order at

Attendance was recorded on sign-in sheet. Materials from today's meeting will be made available on the website and also after the meeting.

Overview of the agenda was discussed. Including the following:

- October 2020 Meeting Documents
- Board of Directors Chair and Vice Chair
- Nominations and Bylaw Committee
- Regional Hazard Vulnerability Analysis
- Standing Reports
- Coalition Activities
- Member Announcements

Recently held an election for in October of 2020 for the Board of Directors members. The following new elected individuals became members as of January 1, 2021.

Hospital Representatives:

- HCA Hospital Representative - Kim Branscome
- Carilion Hospital Representative - Craig Bryant
- SOVAH Health Representative - Daryl Hatcher
- Centra Health Representative - Nathan Campbell

Healthcare Community Representatives

- EMS Representative - Jim Cady Jr.
- Long-Term Care Representative - Chad Isabelle
- Emergency Management Representative - Jon Simmons
- Public Health Representative - Jason Deese

Members consist of 3 Board Members and 2 coalition members appointed by the Chair. Robert Hawkins discussed that annual reviews of the bylaws are conducted. Current bylaws were reviewed in 2020. Looking to do additional review for 2021.

Mark Cromer begins discussion of required HVA for 2021. The HVA is done poll-based via Webex. He concluded the HVA.

Everyone has been unmuted providing the opportunity for participants to share. Meeting has ended.

Healthcare Coalition Meeting
July 15, 2021

Minutes

Robert Hawkins called the meeting to order shortly after 2:00 pm

Attendance link was provided to record attendance. www.nspa1.org/attendance

Coalition theme for the FY22: Reconstitution.

Defining what the coalition actually does in terms of capabilities. These are the capabilities the coalition will hone in on and enhance over the next 12 to 18 months.

Collaboration.

Coordination.

Information sharing.

Training and exercise.

Resource Management.

FY22 Budget Update. Has been approved by the board of directors, VHHA and VDH.

Operations.

Training and exercise:

NDLSF \$20,000

General training/exercise \$50,000

Coalition meetings \$5,000

Healthcare/medical coordination

RHCC communications systems \$45,000

RHCC deployable assets \$45,000

STIP asset \$11,400

Response to medical surge

PPE \$4,000

Medical surge assets \$79,561

FY22 Coalition Projects discussed.

FY22 Hospital MOUs discussed.

Will be sent directly by the VHHA via DocuSign.

Mark Cromer, RHCC Manager, begins discussion of hospital site visits, Operative IQ, VHASS, PPE allocation and preparedness, activations and utilization.

Monica McCullough, Training & Exercise Coordinator, begins discussion of upcoming training and exercise opportunities.

Mary Kathryn Alley, MVP Coordinator, begins discussion of vulnerable populations coalition involvement, and resuming site visits.

Judy Cooling, Regional Coordinator at Virginia Department of Health presenting the Near Southwest COVID update, including total case counts, vaccination rates, and mobile units administering vaccines.

Page Bordwine, Regional Epidemiologist at Virginia Department of Health, begins discussion of the variant activity.

Everyone has been unmuted providing the opportunity for participants to share and ask questions.

Matthew Allen from the Virginia Hospital and Healthcare Association begins discussion, including the following points:

VHEMP will go live with HHS data reports/dashboards for Hospitals on July 20, and then on July 23 discontinue the VHASS reporting for hospitals and the reports/dashboards specific to that data.

Waffle House Emergency Preparedness webinar is scheduled for next Wednesday July 21, 2021 12pm – 1pm which will be statewide and has an attendee limit of 1,000. A flyer will be distributed via VHASS message today.

FY22 – Summer – Communication Exercise – Utility Failure will occur on August 25, 2021 – tentatively scheduled for 9am - 11am.

2 HiPower 550kW parallelable (1.1MW) mobile generators which can be deployed statewide with 150' distance of color-coded cables per generator that are on trailers with motorized reels; accessories such as ear protection and hand-tools are included. Finalizing MOA's and process with CVHC for deployment of these assets.

Mary Louise Legg, from MRC, was provided with the opportunity to give any updates.

Jonathan Simmons from VDEM Region Six begins discussion of updates of tertiary support.

Everyone has been unmuted providing the opportunity for participants to share and ask questions.

The next in person meeting date was announced and set for Thursday, August 19th, 2021 at 2:00 pm located at Carilion's Park View facility. There will be a virtual offering for those unable to attend in person.

Meeting was adjourned.

Healthcare Coalition Meeting
November 18, 2021

Minutes

Robert Hawkins called the meeting to order at 2:00pm

Virtual attendance was recorded via a weblink provided to participants (www.nspa1.org/attendace)

The agenda and minutes for review were provided, everything was approved. Motion carried.

Robert Hawkins announced the featured presenters for today's meeting

1. **National Weather Service: Nick Fillo**, *Service Hydrologist* gave a presentation on the upcoming predictions for winter weather in winter of 2021/2022, forecast definitions, as well as tools and resources for partners to utilize to be prepared. Fillo took questions from the audience.

Robert Hawkins announced that the Board of Directors special election is being tabled for the December Board of Directors retreat.

Hawkins announced ASPR's new Coalition exercise requirement that will replace the Coalition Surge Test process. Mark Cromer shared that the Medical Response and Surge Exercise (MRSE) will be the new tool for Coalitions to use as they prepare for Hospital Surge. Cromer shared that this process encompasses expanded engagement, provides more flexibility, increases options for the Coalition, has no time limits, and removes the no/low-notice requirement. Cromer and Hawkins also shared that this new processes focuses more on coordination, communication and resource sharing, incorporates Hospital Administration, and will have three separate phases.

The Director's report was provided by Robert Hawkins to include the announcement of the Burn Surge Annex NSPA will be adding to it's EOP and the RFP that is being pushed out for assistance in developing this documentation and exercise process. The Coalition is currently evaluating decon tent assets and their validity within the current cache of assets. Hawkins shared that the current budget update request has not been requested from ASPR due to the Nation's current response, but will be shared with the BOD and the Coalition once it arrives. Lastly, a few of the Coalition core documents will be updated by the BOD this year. This includes: STIP plan, Regional Diversion plans, EOP and Bylaws.

Lastly, Hawkins gave an overview of what partners should see from the Coalition in 2022 to include: waiving the submission of the Coalition Assessment Tool, Medical Response and Surge Exercise & After Action Report, Burn Surge Annex Exercise, LTC MAP Exercise, as well as quarterly statewide communications tests.

The RHCC report was provided by Mark Cromer who reiterated the importance of VHASS, staying plugged into the Coalition as we head into the winter months, RHCC activations for the last Calendar Year, and cost savings to healthcare partners from PPE deployments across the region.

Monica McCullough gave the Training & Exercise report to brief out on what her work center was able to accomplish in 2021 to include providing training to 170 individuals across the commonwealth in basic and advanced life support courses, certified healthcare emergency coordinator courses, tactical emergency casualty care courses, pediatric disaster response and emergency preparedness courses, and fit test train the training session. She also shared that any partner who has a need or request please reach out and let her know.

The Medically Vulnerable Populations report was given by Hawkins to share insights from 2021 that include the completion of the Fall Exercise Series, 80 letters of support executed, successful LTC MAP evacuation exercise, and a continued COVID-19 response. Hawkins shared an open call for partners looking for opportunities and assistance in training, education, and exercises from the Coalition

Hawkins announced the BP 21-22 Award Winners, those winners are:

- Outstanding Individual: Tory Shepherd with SOVAH Health System
- Outstanding Organization: Friendship Health and Rehab Center – South
- Outstanding Partner: New River Valley COVID-19 Task Force
- Legacy: Dr. Charles Law
- Honorable Mentions:
 - Carilion Clinic
 - Centra Home Health
 - Victoria Marshall, Carilion Clinic
 - Roman Eagle Nursing Home

Hawkins opened the floor for any additional announcements or comments

- Jonathan Simmons with the Virginia Department of Emergency Management shared the continued efforts in the statewide PPE response, current training schedules are being rescheduled to accommodate the gaps and needs in 2022, and lastly continued exercise support.
- Mary Lou Legg with the Medical Reserve Corp gave a brief update on the continued support with the local health departments efforts in case investigations, COVID testing, and vaccinations.
- No additional announcements or comments were given. No meeting scheduled for December, next Coalition Meeting will be January 20, 2022.

Hawkins gave a final note of thanks and gratitude for the support and dedication of each of the coalitions members.

Meeting was adjourned.

Healthcare Coalition Meeting
September 16, 2021

Minutes

Robert Hawkins called the meeting to order at 2:00pm

Virtual attendance was recorded via a weblink provided to participants (www.nspa1.org/attendace)

The agenda and minutes for review were provided, everything was approved. Motion carried.

Robert Hawkins announced the featured presenters for today's meeting

1. **Virginia Department of Health: Paige Bordwine**, *Regional Epidemiologist* gave a high level overview of COVID cases, breakthrough infections, 7 day moving averages, and additional statistics for the Southwest VDH region (includes near southwest and far southwest healthcare coalition regions). Bordwine also spoke to local community testing and vaccination events across the region. Bordwine took questions from those in attendance.
 - a. Bobby Parker, Public Information Officer from VDH, gave a final farewell to the Coalition and it's membership before his retirement.
2. **Department of Behavioral Health and Developmental Services: Craig Camidge**, *Director of Emergency Preparedness* gave a report on the DBHDS COVID-19 response, what is the current situation, and where to go from here. Camidge discussed roadblocks, Coalition collaboration opportunities, as well as future planning & direction.
3. **Virginia Hospital and Healthcare Association: Matthew Marry**, *Director of Emergency Preparedness* gave a statewide COVID-19 overview and current update, discussed the Afghan Refugee repatriation process, and the Hospitals participation in the monoclonal antibody process. Virginia continues to remain on alert as we head into the final months of the year with Hurricane and Pan Flu preparedness said Marry. Lastly, Marry discussed the importance of updating VHASS with staffed bed numbers. Marry took questions from those in attendance.

Hawkins presented a Board of Directors special election as the Centra Health Systems chair is changing individuals. No additional nominations came from the floor. No motions or seconds came from the floor therefore the position remains open and tabled until next Business meeting.

The Director's report was provided by Robert Hawkins to include on going bi-weekly Hospital meetings to address any concerns, needs, diversions and additional comments. He discussed that the Coalition is currently finalizing a purchase of additional ventilators for the regional cache. This process allows for our healthcare partners to fulfill their needs as well. Lastly he discussed the on going coordination between healthcare coalition regions across the state.

The RHCC report was provided by Mark Cromer providing a overview of VHASS with the continuance of daily updates for Hospital partners, as well as the importance of keep staffing information up to date. Cromer shared access for information resources to the membership, financial breakdowns and allocations of PPE and assets region wide, as well as RHCC activation specifics. Lastly Cromer briefed out on the current conversation regarding hospital diversions.

Monica McCullough gave the Training & Exercise report to brief out on the upcoming Roanoke Regional Airport MCI full scale exercise.

The Medically Vulnerable Populations report was given by Mary Kathryn Alley to include on going supply chain issues with COVID-19 testing supplies and PPE, she reminded individuals of the importance of renewing fit testing requirements, and reiterated the importance of staying connected and plugged into the Coalition and local partners.

Alley announced the 2021 Fall Exercise series for each of our partners to include a HVA, planning meetings, trainings, education, and two exercise opportunities. This series will be virtual and start September 21st and end November 16th. Hawkins provided an additional update to announce that the Department of Homeland Security's Cybersecurity Infrastructure and Security Administration (CISA) will be subject matter experts throughout this series.

Hawkins opened the floor for any additional announcements or comments. Jonathan Simmons from the Virginia Department of Emergency Management provided an update to include their role in assisting Hospitals when needed, assisting the local health departments with logistics with testing sites and community events, as well as reintegrating their training and exercise programs all on top of their current response with disasters.

Chris Garret from the Pitt-Dan Health District shared some additional insights on past and upcoming community events for situational awareness.

No additional announcements or comments were given. Unsure about hosting a meeting in October.

Meeting was adjourned.

